

**PORTAGE BOROUGH COUNCIL AGENDA**

**Tuesday, September 3<sup>rd</sup>, 2024**

**Regular Meeting**

**Please make sure to silence your cell phones during the meeting**

**1. CALL TO ORDER:**

Roll call and Pledge of Allegiance.

**2. REPORTS:**

a. Borough Manager  
b. Solicitor

c. Engineer  
d. Police Chief

e. Public Works Director

**3. CORRESPONDENCE:**

**4. CITIZENS INPUT ON AGENDA ITEMS:**

A period of not more than five (5) minutes will be allowed per visitor.

**5. MINUTES OF PREVIOUS MEETINGS**

Minutes from the July 22<sup>nd</sup> special meeting, August 5<sup>th</sup>, 2024 regular meeting and the August 19<sup>th</sup>, 2024 committee meetings were distributed prior to the meeting.

**MOTION:** To approve the minutes from the July 22<sup>nd</sup>, August 5<sup>th</sup>, and August 19<sup>th</sup>, 2024 meetings.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**6. TREASURER'S REPORT AND BILLS TO BE PAID**

Treasurers Report:

Tax Collector-Real Estate	\$4,668.77	Special Tax Collector-EIT	\$57,032.54
Meters/Other Svcs	\$ 40.00	Permits/Licenses/Cable	\$ 11,340.84
Fines, Forfeitures	\$1,325.56	Intergovernmental/Misc	\$-10,435.43
Fire Escrow	\$	Sanitation	\$19,386.71
<b>Total Revenue:</b>		<b>\$83,358.99</b>	

Copies of the bills and Treasurer's report were distributed prior to the meeting.

**MOTION:** That the Treasurer's report be approved and the bills/additional bills be paid as presented in written form.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**7. REPORTS FROM:**

Portage Public Library-July

**MOTION:** That the reports from the various boards be approved as received

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**8. UNFINISHED BUSINESS:**

- A. Update on Recreation Manager
- B. Update of Borough Building Roof
- C. Update on 2021 PennDot MTF grant for Phase 5 Sidewalk Replacement-Awarded
- D. Update on the Sonman Ave Bridge 12 Year Plan-Renewed with the County
- E. Update on the Mainline Trail Feasibility Study Phase II
- F. Update on Portage Sewer Authority resolution for testing-new draft
- G. Update on 2023 CFA MTF Phase 4 lighting grant-awarded/Engineer agreement-SMA
- H. Update on LSA Grant for a shared sweeper with Portage Township-not yet awarded
- I. Update on 2023 PennDot MTF Grant Application for Phase 5 Sidewalk Lighting Only
- K. Update on 2024 CFA MTF grant application for Phase 5 Sidewalk Lighting Only
- L. Update on hydrant fees from Portage Municipal Water Authority-awaiting response
- M. Update on proposed mechanical amusement device ordinance-Fall
- N. Proposed Ordinance for Property Maintenance Codes/Laurel Municipal for Sept 16
- O. Update on a location for a 10X20 shed for Winterfest decorations
- P. Update on Portage Area Ambulance Association for P& L, new audit proposals
- Q. Update on new Waterline Project for the Portage Municipal Authority

**Buildings: See Mr. Emerick's summary**

- A. Update on 933 Sonman Avenue (Mark Greenwalt) penalty calculations
- B. Update on 406 Caldwell Ave (Barclay/Ford) Study performed and Civil Suit
- C. Update on 718 Prospect (Sims) past deadline of 8/15/24 order to repair
- D. Update on 705 Cambria Street (Ingleton) Default judgement
- E. Update on 1304 Caldwell Avenue (Plummer)
- F. Update on 803 Cambria Street (McCarter) timeframe to be provided
- G. Update on 909/911 Jefferson Avenue (Nicholson) Proceed with Judge
- H. Update on 817/819 Jefferson Avenue (Plummer)
- I. Update on Double Bell LLC Building at 1017 Main Street-building secured
- J. Update on 608 Caldwell Avenue (Stewart) demo by G&R Excavating

**NEW BUSINESS:**

1. Review and approval to advertise a proposed ordinance Amending Ord. 2-2014 concerning Lateral Testing and repealing Ordinance 2-2013.  
MOTION: To approve the advertising of a proposed ordinance by amending Ord. 2-2014 concerning Lateral Testing Ordinance and repealing Ord. 2-2013.  
Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_
  
2. Review and approval of the 2025 MMO for uniform employees.  
MOTION: To approve the 2025 MMO for the uniform employees in the amount of \$0.00 due to the plan being over funded.  
Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs \_\_\_\_\_
  
3. Review and approval for the 2025 MMO for non-uniform employees.  
MOTION: To approve the 2025 MMO with PMRS in the amount of \$44,014.00.  
Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs \_\_\_\_\_

4. Review and approve an engineering agreement with Stiffler McGraw  
MOTION: To approve an engineering services agreement with Stiffler McGraw for the Phase 5 Sidewalk Construction, in the amount of \$134,000.00 and the Phase 5 Lighting Project, in the amount of \$23,000.00.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs \_\_\_\_\_

5. Review and approval of a tax-exempt loan proposal from First Summit Bank  
MOTION: To approve the First Summit Tax-Exempt Loan proposal at 3.99% for the purchase of a 2024 Ford F-600 with aluminum bed and plow mount from Stuckey Ford at an approximate loan amount of \$90,000.00.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs \_\_\_\_\_

### **GOOD OF THE BOROUGH**

Cambria County Upset Tax Sale scheduled for September 9<sup>th</sup>, 2024.

Harvest Fest on Sunday, October 13<sup>th</sup>, 2024

Halloween Parade and Trick or Treat on Sunday, October 27<sup>th</sup>, 2024

Lick or Treat in the Park on Sunday, October 20<sup>th</sup>, 2024 from 12:00 to 2:00 p.m.

Cambria County Borough Association Fall Meeting, 10/15/24, hosted by Summerhill. RSVP

### **ADJOURNMENT:**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

Adjourned at \_\_\_\_\_ PM