

**Application for Road/Driveway/Curb and Sidewalk Permit
Borough of Portage, PA**

Name of Applicant: _____

Mailing Address: _____

Phone: _____ E-mail: _____

Location (Street Number/Name): _____

Type of Work Proposed (Check all that Apply):

Utility: Buried Above-Ground

Driveway

Sidewalk

Curb

Installation/Replacement: Or Repair: (Check One)

Description and purpose of Work: _____

Under and subject to all the conditions, restrictions, and regulations prescribed by the Borough of Portage and on the general provisions and specifications, a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed herein and under and subject to the special conditions, restrictions, and regulations hereinafter set forth.

Application Checklist (Ord. Ch. 21, Pt 1, Section 103):

	Included	N/A
Cost Estimate	<input type="checkbox"/>	<input type="checkbox"/>
Site Plan Showing:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Propose Improvements, inc. loc. relative to road centerline, shoulder, curb, gutter, ROW, & other relevant feature	<input type="checkbox"/>	<input type="checkbox"/>
Existing Roadway, curb, sidewalk, ROW, surface cover, etc., inc. locations and dimensions	<input type="checkbox"/>	<input type="checkbox"/>
Existing Nearby Utilities and PA One Call information	<input type="checkbox"/>	<input type="checkbox"/>
Utility or Driveway Installation Methods & Details	<input type="checkbox"/>	<input type="checkbox"/>
Restoration Details	<input type="checkbox"/>	<input type="checkbox"/>
Material Specifications	<input type="checkbox"/>	<input type="checkbox"/>

Approximate date when work will begin: _____

Approximate date when work will complete: _____

For Buried Utilities:

Linear: Length of Opening in Pavement: Pavement: _____ Non-Pavement: _____

Non-Linear: Size (SF) of Opening in Pavement: _____ Non-Pavement: _____

For Above Ground Utilities:

Number of Poles, Guys, etc. _____

The applicant hereby understands the permit is issued under and subject to the provisions and requirements of all Borough Ordinances, rules, and regulations relating thereto. The applicant is responsible for contacting "Pennsylvania One Call" prior to any excavation.

Name of Applicant

Signature of Applicant

Date

To be Completed by Borough

The *Borough of Portage*, may at any time revoke and annul this permit for non-performance of, or non compliance with any of the conditions, restrictions, and regulations hereof.

APPROVED _____
Month Day Year

Permittee Signature

Borough Official

All work under this permit to be completed
on or before _____

Date Issued _____

Total Fees: \$ _____

****Permit void after this date. Immediately upon completion of
the work, permittee should notify the Borough of Portage.**

Permit Number _____

Important

The terms and conditions embodied in this permit require the permittee to complete this work by the date specified in the permit. Where permittee fails to comply with the condition as to completion of work by the time specified, the following rules will govern:

- (a). Failure to start work by date specified for completion. Permit will be canceled unless permittee desires an extension of time, in which case a supplemental permit may be issued.
- (b). Work started and not completed by specified date. Permittee will notify *Portage Borough*, prior to expiration of allotted time, or inability to complete the work on or before the date specified and request an extension of time. Such request shall be accompanied by the prescribed fee.
- (c). Permittee not desirous of carrying out proposed work on account of change in conditions affecting it. Permittee will notify the *Borough* prior to the date specified for completion that work will not be carried forward, returning the permit with such notice. The fee for the inspection of the work will be refunded by the Borough, provided that they have been notified of cancellation prior to the expiration date.

The fees to be paid under the conditions in (a), (b), and (c) apply only to permits for which fees are collected in accordance with the fixed schedule.

All notices relative to time extensions or cancellation shall be forwarded to the *Borough* which issued the original permit.