

A meeting of Portage Borough Council Committee of the Whole was held on Monday, June 21st, 2018, at 6:30 p.m.

Those in attendance were:

Sharon McCarthy
Todd Learn

James Kissell
Jerome Yetsko

John Morgan

Also present were: Robert Koban, Borough Manager and Michelle Claar-Secretary, Absent were Mr. Wozniak and Mr. Hayes; Jr. Councilors-Ms. Wozniak and Ms. Canavan.

Visitors:

Ron Portash, Mainline Newspapers, Randy Griffith, Tribune Democrat, Mrs. Nancy Feathers, Mike Wallace Sr, and Jr.

Mrs. Feathers was in attendance to inquire on the paving project for Lee Street. Mrs. Feather questioned where the project would begin and end. She advised that some of the brick would need to be replaced, especially by the alley. The top of Lee and North Railroad would be paved to the start of the brick by the museum. Mrs. Feathers also advised of a large hump on Lee Street and that the alley is in deplorable condition. Mr. Koban advised Mrs. Feathers of the scope of the project but also commented that the area can be revisited prior to paving.

Mr. Mike Wallace and his son were in attendance to apprise Council of the property located at 406 Caldwell Avenue. Matt Wallace had filed a complaint with Ms. Claar earlier in the day. Mr. Wallace advised that the structure was purchased two years ago at a tax sale and nothing has been done. Mr. Koban advised Council that he viewed the property prior to the meeting and commented that two structures are in deplorable condition. Mr. Wallace commented that rats were in his bird feeder, the stench is unbearable, and animals are harboring within the structure. Mike Wallace showed Mr. Koban a picture of a rat inside the bird feeder on his mobile phone. Mr. Koban requested that members of Council view the property before the next meeting in July.

UNFINISHED BUSINESS:

A. Update on Recreation Director/Manager

Mr. Koban advised that he spoke with Mr. Longwell and he has attempted several times to contact Mr. Schreiber with DCNR regarding the grant application. Mr. Longwell will attempt to contact Mr. Schreiber to advise him that with the letter of support now received from the Portage Area School District, we can move forward with submitting for the Peer-to-Peer Study.

B. Borough Building Roof litigation

No update. Mr. Koban informed Council that American Roofing will be sending out a specialist to check out the roof, there has been no contact from the specialist over the past two months.

C. Update on Trout Run Flood Protection Grant-there was no update.

D. Update on PennDot Project on SR 164 and Main Street

Mr. Koban advised that he will be contacting PennDot for an update.

E. Update on PennDot MTF Grant for the Main Street Phase II Improvements

There was no update but moving forward.

F. Update on Sewer at the Administration Building

Mr. Koban advised that he received a quote from Davis Construction and it was \$50.00 higher than B&R Construction.

G. Update on Sonman Avenue Bridge

There was no update

- H. Update on Main Street (Phase III) grant funding
No update but the grant was submitted.
- I. Update on grant funding for generator
No update but we do have a list of contractors. Mr. Morgan commented that an employee of Cummins had rebuild the Sewer Authorities generator and suggested contacting them as well.
- J. Update on retainer wall at Johnson Avenue
Mr. Koban advised that he will be meeting with Mr. Wisor at 8:00 a.m. to go over some ideas.
- K. Storm drain issue on Blair and South Railroad
The project is on board at the Public Works Maintenance Building

Buildings:

- A. 1309/1315 Jefferson Avenue (Kissell)
The finding of fact was executed and the Attorney's office was notified.
- B. 616 Dulancey Drive (Adams)
Ms. McCarthy advised that she has a representative that will take responsibility for the property. Mr. Koban suggested having the representative contact Mr. Emerick.
- C. 907 Jefferson Avenue (Crums)
The property is not completely cleaned up.
- D. 933 Sonman Avenue-(Greenawalt)
No Update
- E. Shoenfeld property at Orange and Grove
A ten-day notice was sent out.
- F. Update on 828 North Railroad (Gaunts)
The Civil Suit was filed with Cambria County
- G. Update on 730 Sherman Street (Plummer)
No update-the Plummers were not in attendance.
- H. Update on 720-722 Orchard Street Property (Plummer)
Mr. Wisor presented the field view at the June 4th, 2018 meeting.
- I. Update on 514 Prospect Street (Casey)
Ms. Claar advised that the property is owned by Sandra & Joseph Casey according to the 2018 Real Estate Tax Rolls and Cambria County GIS mapping. The structure is in terrible condition. After a short discussion;

ON MOTION OF MR. KISSELL, SECONDED BY MR. YETSKO, COUNCIL UNANIMOUSLY APPROVED TO HAVE MR. WISOR PERFORM A FIELD INSPECTION OF THE PROPERTY LOCATED AT 514 PROSPECT STREET. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

NEW BUSINESS:

A. Reject all bids for the 2018 Street paving project

Ms. Claar apologized to Council that an error was made when the project went out for bid. The bid was only advertised once in the Dispatch and should have been advertised twice. PennDot representative Mike Bowser informed Ms. Claar that it is a violation and misuse of Liquid Fuels Funds if the advertising requirements are not met and that the project could not be paid from the Liquid Fuels Funds. Mr. Bowser recommended that the bids be rejected and re-advertised.

ON MOTION OF MR. MORGAN, SECONDED BY MR. LEARN, COUNCIL UNANIMOUSLY REJECTED ALL BIDS FOR THE 2018 STREET PAVING PROGRAM AND THE AWARDED TO GRANNAS BROTHERS. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

B. Approval to advertise for 2018 Street Paving Program Bids

ON MOTION OF MR. MORGAN, SECONDED BY MR. KISSELL, COUNCIL UNANIMOUSLY APPROVED TO ADVERTISE FOR BIDS FOR THE 2018 STREET PAVING PROGRAM ON JUNE 21ST, AND JUNE 28TH, WITH BID OPENING ON JULY 18TH, 2018 AT 6:30 P.M. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

C. Notice of bid advertisement for the Crichton McCormick Park Restroom Project

Ms. Claar advised Council that she received an e-mail from Mr. Wisor for the bid notice that will be advertised in the Dispatch for the Crichton McCormick Park Restroom Project. The bid opening will be held on Tuesday, July 3rd, 2018 at 8:30 a.m. in Council Chambers.

Paying of the Bills

Ms. Claar presented a copy of the bills and additional bills to be paid in written form.

ON MOTION OF MR. KISSELL, SECONDED BY MR. YETSKO, COUNCIL UNANIMOUSLY APPROVED TO PAY THE BILLS IN WRITTEN FORM IN THE AMOUNT OF \$13,141.28. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

GOOD OF THE BOROUGH

NONE

ON MOTION OF MR. KISSELL, SECONDED BY MR. YETSKO, COUNCIL UNANIMOUSLY MOVED TO GO INTO EXECUTIVE SESSION FOR PERSONNEL REASONS. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

ON MOTION OF MR. LEARN, SECONDED BY MR. KISSELL, COUNCIL UNANIMOUSLY MOVED TO GO OUT OF EXECUTIVE SESSION. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

ON MOTION OF MR. KISSELL, SECONDED BY MR. YETSKO, COUNCIL UNANIMOUSLY MOVED TO GO INTO THE REGULAR MEETING. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

There being no further business;

ON MOTION OF MR. LEARN, SECONDED BY MR. YETSKO, COUNCIL UNANIMOUSLY ADJOURNED. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. KISSELL, AND MS. MCCARTHY, MOTION CARRIED 5-0.

The meeting concluded at 7:41 p.m.