

A meeting of Portage Borough Council Committee of the Whole was held on Monday, January 15th, 2018 at 6:30 p.m.

Those in attendance were:

Sharon McCarthy	David Hayes	James Kissell	George Wozniak
Todd Learn	Jerome Yetsko	John Morgan	

Also present were: Robert Koban, Borough Manager and Michelle Claar-Secretary. Absent were Jr. Councilors; Ms. Canavan and Ms. Wozniak.

Visitors:

Visitors present were; Ms. Jean Kinley and Rob Miller; new owner of Stagers Chevrolet which will now be called Portage Chevrolet Buick.

Ms. McCarthy introduced Mr. Miller to Council. Mr. Miller thanked Council for the opportunity to speak. Mr. Miller elaborated on his intentions for the Stager's Chevrolet building that he is renting from Randy for the time being and offered to be a community supporter and is looking forward to a great working relationship. Mr. Miller provided a brief history of his past and present goals and what he intends for the future of Portage. Mr. Miller also advised that he is researching two other vacant properties across from the dealership to purchase. Mr. Miller also commented that he attended a Summerfest Meeting last week and spoke with several other organizations within the community. Mr. Miller also commented that the current dealership employees will remain on staff.

Ms. McCarthy requested to go out of order on the agenda to address new business and other issues requiring a motion due to two members leaving.

Paying of the Bills

Ms. Claar presented a copy of the bills and additional bills to be paid in written form.

ON MOTION OF MR. KISSELL, SECONDED BY MR. MORGAN, COUNCIL UNANIMOUSLY AGREED TO PAY THE BILLS AS PRESENTED IN WRITTEN FORM; IN THE AMOUNT OF \$7,123.20. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MOR MORGAN, MR. YETSKO, MR. HAYES, MR. WOZNIAK, MR. KISSELL AND MS. MCCARTHY, MOTION CARRIED 7-0.

NEW BUSINESS:

E. Review and approval to advertise an amendment to the Snow and Ice Emergency Ordinance. Mr. Koban provided Council with the names of the avenues to be listed within the snow emergency routes designation under Chapter 15; Part 9, section §903. Mr. Koban requested Council to review the list.

ON MOTION OF MR. KISSELL, SECONDED BY MR. HAYES, COUNCIL UNANIMOUSLY AGREED TO TABLE THE ADVERTISING OF THE PROPOSED ORDINANCE UNTIL THE FEBRUARY 5TH, 23018 REGULAR MEETING. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. HAYES, MR. WOZNIAK, MR. KISSELL AND MS. MCCARTHY, MOTION CARRIED 7-0.

D. Review and approve to move forward with a financial loan obligation for the purchase of 2018 F550 with accessories for the Public Works Department.

ON MOTION OF MR. WOZNIAK, SECONDED BY MR. HAYES, COUNCIL UNANIMOUSLY APPROVED RESOLUTION 4-2018 BY MOVING FORWARD WITH A LOAN OBLIGATION WITH 1ST SUMMIT BANK; IN THE AMOUNT OF

\$70,570, FOR A 5 YEAR TERM AT 2.625% INTEREST RATE. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. HAYES, MR. WOZNIAK, MR. KISSELL AND MS. MCCARTHY, MOTION CARRIED 7-0.

C. Review and approve a proposed ordinance for a Municipal Drug Task Force. Mr. Koban advised that he spoke with Mr. Emerick regarding the intermunicipal agreement and it does require an ordinance and advertising.

ON MOTION OF MR. LEARN, SECONDED BY MR YETSKO, COUNCIL UNANIMOUSLY APPROVED TO ADVERTISE A PROPOSED ORDINANCE BY ENTERING INTO AN INTERMUNICIPAL DRUG TASK FORCE AGREEMENT WITH THE COMMONWEALTH OF PA, OFFICE OF THE ATTORNEY GENERAL. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. HAYES, MR. WOZNIAK, MR. KISSELL AND MS. MCCARTHY, MOTION CARRIED 7-0.

B. Approval and access to the safety deposit box at 1st Summit Bank. Ms. Claar advised that new signatories and access to the safety deposit box need amended by removing Mr. Bowman and adding Mr. Maul.

ON MOTION OF MR. LEARN, SECONDED BY MR YETSKO, COUNCIL UNANIMOUSLY APPROVED RESOLUTION 3-2018 BY AUTHORIZING ACCESS TO THE 1ST SUMMIT SAFETY DEPOSIT BOX BY ADDING MR. SCOTT MAUL AND REMOVING MR. RAYMOND BOWMAN. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. HAYES, MR. WOZNIAK, MR. KISSELL AND MS. MCCARTHY, MOTION CARRIED 7-0.

A. Approval of the 2018 competitive base bidding amounts, as per the Portage Borough Home Rule Charter.

ON MOTION OF MR. LEARN, SECONDED BY MR YETSKO, COUNCIL UNANIMOUSLY APPROVED RESOLUTION 2-2018 BY ESTABLISHING THE 2018 BASE AMOUNTS REQUIRING COMPETITIVE BIDDING AND WRITTEN AND TELEPHONIC QUOTATIONS PER SECTION 2 OF ORDINANCE 2-2014. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. HAYES, MR. WOZNIAK, MR. KISSELL AND MS. MCCARTHY, MOTION CARRIED 7-0.

Mr. Wozniak exited the meeting at this time.

UNFINISHED BUSINESS:

A. Update on Recreation Director/Manager

Mr. Koban informed Council that he spoke with the Superintendent of the Portage Area School District regarding the next meeting of the board. Mr. Koban commented that he discussed with him the support for the Recreation Manager/Director position for grant funding. Mr. Koban will provide additional information after that meeting.

B. Borough Building Roof-there was no update.

C. Update on Trout Run Flood Protection Grant-there was no update.

D. Update on brochure presented by Mr. Portash and Mr. Kissell

Mr. Koban questioned if Council had any changes to the brochure. Mr. Kissell suggested that 500 brochures could be produced if everyone is content with the brochure.

ON MOTION OF MR. YETSKO, SECONDED BY MR MORGAN, COUNCIL UNANIMOUSLY APPROVED TO MOVE FORWARD; AS IS, WITH 500 BROCHURES TO BE PRINTED. VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. HAYES, MR. WOZNIAK, MR. KISSELL AND MS. MCCARTHY, MOTION CARRIED 7-0.

- E. Review of snow emergency ordinance-discussed earlier in the meeting.
- F. PennDot Project on SR 164 and Main Street-there was no update.
- G. Drainage issues at Factory Alley and Gillespie-Mr. Koban advised that has been no recent issues with the drainage and will be moving forward in the spring.
- H. Update on restroom project at Crichton McCormick Park
Mr. Koban apprised Council that he received information from Mr. Zalenko on various restroom project contractors and provided some samples for Council to review. Mr. Wisor will also be reviewing the various samples.

Buildings:

- A. 517 Main Street (Nicholson)-the issue should have been removed from the agenda.
- B. 1315 Jefferson Avenue (Kissell)
The house and trailer has not yet been sold. The house and trailer litigation will be moving forward together as one.
- C. 616 Dulancey Drive (Adams)
No Update - Ms. McCarthy advised Council that she has not been contacted by Chuck Adams regarding the property.
- D. 907 Jefferson Avenue (Crums)
Mr. Crum had a letter attached to the Council room door advising that he was sick prior to attending the meeting. The letter stated that he is waiting for the weather to break to continue the removal of debris. One more dumpster is needed for debris removal.
- E. 933 Sonman Avenue-(Greenawalt)
No update
- F. Shoenfeld property at Orange and Grove
Mr. Koban informed Council that Chief Miller will be investigating the property in the spring.
- G. Update on 828 North Railroad (Gaunts)
Ms. McCarthy advised Council that the Sewer Authority board didn't have any knowledge of what transpired with the Gaunt issue relating to the sewer lateral. Mr. Koban advised that Mr. Emerick is researching the ordinance and agreements on the enforcement of the sewer ordinance and/or moving forward with a dangerous structure.

GOOD OF THE BOROUGH

Mr. Kissell questioned the status of planning for the Cambria County Borough Association Dinner meeting to be held in April. Mr. Koban advised that he is searching for a speaker. Mr. Kissell questioned on a location. Several suggestions were made. Ms. Claar will contact the Association to determine a count in previous years to determine an exact location.

There being no further business,

ON MOTION OF MR. LEARN, SECONDED BY MR. HAYES, COUNCIL
UNANIMOUSLY AGREED TO ADJOURN. MOTION CARRIED 6-0.

The meeting concluded at 7:33 p.m.