

A special meeting of Portage Borough Council was held on Monday, December 21st, 2018, at 6:00 p.m., in Council Chambers.

Those in attendance were:

Sharon McCarthy	James Kissell	David Hayes	George Wozniak
Jerome Yetsko	John Morgan	Todd Learn	

Also present were: Robert Koban, Borough Manager and Michelle Claar, Secretary.

CALL TO ORDER

Ms. McCarthy called the meeting to order at 6:00 p.m., which was followed by a roll call with a quorum being present.

There were no agenda items by citizens.

BILLS TO BE PAID

Ms. Claar presented Council with a list of bills and additional bills to be paid through December 21st, 2018.

ON MOTION OF MR. HAYES, SECONDED BY MR. WOZNIAK, COUNCIL UNANIMOUSLY APPROVED PAYING THE BILLS AS PRESENTED IN LIST FORM IN THE AMOUNT OF \$22,942.53. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0.

UNFINISHED BUSINESS:

A. Review and approval of setting the tax millage rates for 2019

ON MOTION OF MR. KISSELL, SECONDED BY MR. LEARN, COUNCIL UNANIMOUSLY APPROVED ORDINANCE 5-2018 BY SETTING THE 2019 TAX MILLAGE RATES AT 16.5 FOR GENERAL PURPOSES AND .5 MILLS FOR FIRE PROTECTION FOR A TOTAL OF 17 MILLS. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0.

B. Review and approval of setting the 2019 wages rates for uniform and non-uniform employees:

ON MOTION OF MR. YETSKO, SECONDED BY MR. HAYES, COUNCIL UNANIMOUSLY APPROVED ORDINANCE 6-2018 BY SETTING THE 2019 WAGE RATES IN ACCORDANCE WITH THE 2019 COMPENSATION FOR UNIFORM AND NON-UNIFORM EMPLOYEES. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0.

C. Review and approval of the 2019 Adopted budget that was properly advertised in the Tribune Democrat for the General Fund, State Liquid Fuels, and Capital Improvement Savings Funds.

ON MOTION OF MR. KISSELL, SECONDED BY MR. LEARN, COUNCIL UNANIMOUSLY APPROVED ORDINANCE 7-2018 BY ADOPTING THE BUDGETS FOR THE GENERAL FUND, STATE LIQUID FUELS, AND THE CAPITAL IMPROVEMENT FUNDS. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0.

D. Review and approval of amendments to the Personnel Policy in the Administrative Code

ON MOTION OF MR. LEARN, SECONDED BY MR. WOZNIAK, COUNCIL UNANIMOUSLY APPROVED ORDINANCE 8-2018 BY AMENDING CHAPTER 1; PART 1, SECTION H SUBSECTION 154 E-COMPENSATION PLAN, 154.1 SUB 4 LEAVE BENEFITS; 154.2 SUB 7 UNIFORM ALLOWANCE; ADD 154.1 SUB 8 POLICE HEARINGS; AMEND 154.2 SUB 1 HOSPITALIZATION; AND ADD CHAPTER 1 PART 1i SECTION 159.2 SUB 8 PART TIME PATROL HEARINGS. BENEFITS, COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0.

E. Review and approve garbage billing services agreement with the Portage Borough Municipal Water Authority. The agreement remained the same as was in 1/1/16 through 12/31/18.

ON MOTION OF MR. KISSELL, SECONDED BY MR. YETSKO, COUNCIL UNANIMOUSLY APPROVED RESOLUTION 14-2018 BY ENTERING INTO AN AGREEMENT WITH THE PORTAGE BOROUGH MUNICIPAL WATER AUTHORITY FOR A THREE -YEAR PERIOD COMMENCING 1/1/19 THROUGH 12/31/2021. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0.

GOOD OF THE BOROUGH

Mr. Koban and Ms. McCarthy provided an update on the Civil proceedings of the Gaunt property at 828 North Railroad Avenue. Mr. Emerick will be researching/discussing several issues in compliance with the Judge's orders and will be discussed at the January 7th, 2019 regular meeting. Ms. McCarthy also advised that she received a complaint that the trailer behind the old Starlite has an accumulation of junk and trash.

Mr. Koban updated Council on the meeting with the Fire Dept to discuss the emergency generator. The Fire Dept will not be participating in the purchase of the generator since they are in the process of obtaining land for a new station. However, Mr. Koban will be going to their next meeting to further discuss the issue and see if the fire company will fund a smaller amount. Mr. Wozniak questioned the validity of the quotes. After a short discussion,

ON MOTION OF MR. WOZNIAK, SECONDED BY MR. KISSELL, COUNCIL UNANIMOUSLY APPROVED PURCHASING THE EMERGENCY GENERATOR FROM LOWES, IN THE AMOUNT OF \$ 25,000.00. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0

Mr. Kissell informed Council that he spoke with Brittany at Mr. Frank Burns Office concerning grants. There is a \$20,000.00 grant available for park improvements. The issue will be further discussed at the January 7th, 2019 regular meeting.

There being no further business,

ON MOTION OF MR. KISSELL, SECONDED BY MR. YETSKO, COUNCIL UNANIMOUSLY MOVED TO ADJOURN. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. LEARN, MR. MORGAN, MR. YETSKO, MR. WOZNIAK, MR. HAYES, MR. KISSELL, AND MS. MCCARTHY. MOTION CARRIED 7-0.

THE MEETING WAS ADJOURNED AT 6:33 P.M.